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Temporary Foreign Worker Units

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BUILDING A STRONGER CANADA



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Temporary Foreign Worker Units (TFWU)

Created by CIC to:

- Educate employers and their representatives on the process of hiring a temporary foreign worker;
- Act as a resource for employers and service delivery partners;
- Determine, upon request, if a foreign worker position appears to be exempt the requirement for a Labour Market Opinion (LMO) from Service Canada.

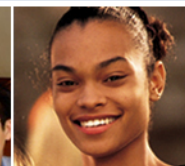


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Temporary Foreign Worker Units

- **Facilitative process**, does not represent a change in policy or procedures;
- The Border Services Officer remains the delegated decision maker;
- TFWU officers are a resource equally accessible by clients and delivery partners;



Temporary Foreign Worker Units



- Request submitted prior to temporary foreign worker seeks entry.
- TFWU Officers have the opportunity to assess the request without the client present.
- Additional information can be requested, if required.



Our Clients



- Employers and their designated representatives;
- Dealing with Temporary Foreign Workers who do not require a Temporary Resident Visa seeking to apply for their work permit at a Port of Entry;
- Community and Service Delivery partners;
- TFWUs do not deal with workers who must apply at a visa post or CPC Vegreville.



Access for clients & Service Delivery Partners



- Dedicated phone, fax and email for employers/representatives.
- Service Delivery partners provided with direct access to officers and supervisor.
- Request can be submitted by mail or fax.
- Expected turnaround time is five business days from receipt of employer request.



Process of seeking an exemption



- **Employer** completes a request form to receive an opinion from the TFWU.
- **Onus on employer** to demonstrate worker meets exemption.



Request for Exemption Opinion

Request form includes:

- Employer's details
- Employee's details
- Date of expected arrival to Canada
- Rationale for requested exemption
- Relevant supporting documents



Review of Request



- TFWU officer reviews the request against legislative and policy criteria.
- Objective, verifiable documentary supporting evidence required.
- The officer has the opportunity and ability to seek clarification or additional documentary evidence.
- A telephone interview with employer may also be required.

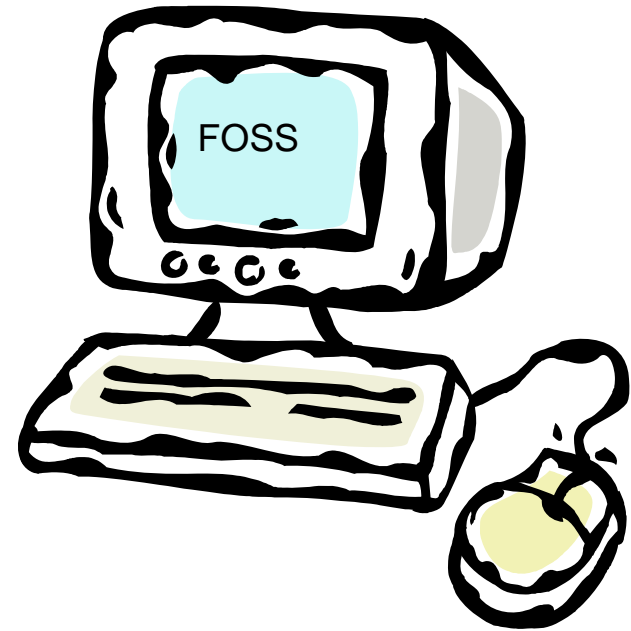


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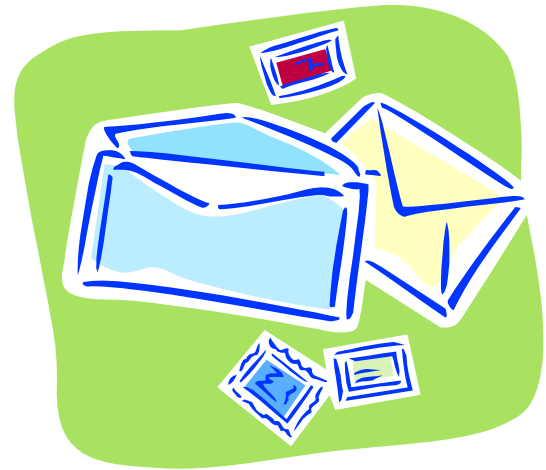
Positive Opinion

- Positive Opinion provided to Employer in writing in the form of a letter or fax.
- Positive opinion also recorded under CIC Client ID number.
- Reminder in the letter that final decision rests with officer at the POE.
- Client advised to have relevant documentation available to present to the officer at the POE.



Negative Opinion

- Applicant provided with a letter or fax advising of negative opinion;
- Notes placed under employees Client ID outlining reasons for opinion;
- In most cases, applicant referred to Service Canada to obtain LMO;
- Reminder that the officer at POE is delegated decision-maker.



Benefits to our partners



- Consistency of approach;
- Better informed client;
- Streamlining POE process (review already completed);
- A resource and pre-screening for partners.



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Contact us

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Thank You · Merci

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